Onbase Online Instructions

To log into Onbase Online it is the same username and password that you use for our online Coins Program The username is the one you listed on your contract you submitted to the Recorders Office. Please put the following internet address into your web browser **(Internet Explorer)** to get to our Onbase site. https://forms.duchesne.utah.gov/WebClient/Login.aspx when you are asked for your username you need to put DCAO\Username in order to log into our program. If you have any questions with set up give Bobby Mitchell a call at 435-738-1137.

Thanks,